

**MARLBOROUGH BOARD OF EDUCATION**  
**Regular Business Meeting Minutes**  
Thursday, November 17, 2022 @ 6:00pm  
Elmer Thienes-Mary Hall Elementary School - Library

**1. Call to Order and Roll:**

Wes Skorski Chairperson, called the meeting to order at 6:01 pm

BOE Members Present: Wesley Skorski, Louise Concodello, Susan Stolfi, Patrick Pabouet, Angela Colantonio, Kerri Barella and Anna Holden.

Ruth Kelly attended remotely.

Administration Present: Dr. Holly Hageman, Superintendent  
Dan White, Principal  
Kim Kelley, Assistant Principal

**2. Pledge of Allegiance**

**3. Celebrations**

- Kim Kelley presented a video of school happenings over the last month
- CAFE Recognition of Board Members: Dr. Hageman stated that part of CAFE's convention is they recognize Board members when they attain ten and twenty years of service. L. Concodello was recognized for 27 years of service, and Ruth Kelly was recognized for 15 years of service. Dr. Hageman and Wes Skorski thanked both for their dedicated service.

**4. Public Comments:** None

**5. Election of Officers**

**A. Holden moved that the Superintendent chair the meeting for the sole purpose of electing a Chairperson, seconded by Wes Skorski. Unanimously approved. MOTION CARRIED.**

**Dr. Hageman made a motion for the Board to elect a Chairperson.**

**L. Concodello made a motion to elect Wes Skorski as Chairperson, seconded by A. Holden.**

**S. Stolfi made a motion to elect Kerri Barella as Chairperson. The motion was not seconded and did not carry.**

Dr. Hageman stated that with no additional nominations, W. Skorski is nominated to be the chair.

**L. Concodello, P. Pabouet, W. Skorski, A. Colantonio, A. Holden and R. Kelly were in favor of the motion to elect Wes Skorski as Chairperson. S. Stolfi and K. Barella were opposed to the motion. Vote 6-2. MOTION CARRIED**

W. Skorski took over the meeting to continue the elections of Vice Chair and Secretary.

**L. Concodello made a motion to nominate R. Kelly as Vice Chairperson, the nomination was seconded by P. Pabouet.**

**K. Barella made a motion to nominate S. Stolfi as Vice Chairperson, the nomination was seconded by A. Colantonio.**

**L. Concodello, P. Pabouet, W. Skorski, A. Holden and R. Kelly were in favor of the motion to elect Ruth Kelly as Vice Chairperson. S. Stolfi, K. Barella and A. Colantonio were opposed to the motion. Vote 5-3. MOTION CARRIED**

**K. Barella moved that the Board elect L Concodello as Secretary, seconded by A. Colantonio. Unanimously approve. MOTION CARRIED.**

#### **6. Additions to the Agenda**

**L. Concodello made a motion to move agenda item # 9.1 to follow item # 13 on the agenda. seconded by K. Barella. Unanimously approve. MOTION CARRIED.**

#### **7. Consent Agenda**

- 7.1 Minutes of 10/27/22 Regular Business meeting and 10/27/22 Community Forum
- 7.2 Personnel Actions – none;
- 7.3 Reports – receive and file the following document: monthly enrollment report
- 7.4 Grants – none;

**L. Concodello moved that the Board approve the consent agenda items 7.1-7.4., seconded by W. Skorski. Unanimously approved. MOTION CARRIED.**

#### **8. Oral Reports**

##### **8.1 Advisory Groups**

- PTO – K. Kelley mentioned the PTO celebrated the success of their Trunk or Treat event at their last meeting. The event had a huge turnout. K. Kelley also reported that PTO generously donated 17 classroom carpets. In addition, they discussed the field trip to Dinosaur State Park, funding educational enhancement for teachers, and spoke about upcoming fundraiser events such as the Book Fair starting right after Thanksgiving break, Pajama Day, a Wolf Pack game in January and a Yard Goats game in April. Dr. Hageman stated that she attended the meeting and was impressed with the PTO and all the creative and exciting events they have planned in support of the school community.
- SAC – D. White stated that once the Board sets their meeting dates for the next year, the SAC committee will plan their next few meetings as they usually meet on the same day as the BOE meetings.
- Operations – D. White informed the Board the next Operations meeting will be this coming Monday, November 21<sup>st</sup>. He also stated the door project is going well. The 4<sup>th</sup> door is currently being installed as part of phase 1.

- Board of Finance – L. Concodello reported the BOF had a meeting last night and the BOF transferred \$30,000 to fund the Town Manager Search Firm. They discussed the Library update, Finance Director position is still open at the Town Hall, some members went to the CCM Conference and they also discussed the senior vans.
- AHM – K. Barella reported that she met with Ray Bull from Marlborough Parks and Rec in regards to the Just Breath signs that AHM will present to Parks and Rec at their January meeting. AHM has a great on line auction going on at the moment. Coffee with a Cop will be held on January 7<sup>th</sup> at Marlborough Bakery.

## 8.2 Subcommittees

- Policy – L. Concodello stated there was a Policy Committee meeting this evening and they discussed two policies (School Resource Officer and Weapons and Dangerous Instruments) that will be brought to the December BOE meeting for a first read.
- Ad Hoc Communications – Dr. Hageman stated that they reflected on a few ideas after the Community Forum. One thought was that in the future, in order to open communication further, it may be beneficial to hold the Forum in a hybrid manner now that the BOE is capable of the hybrid format. Dr. Hageman also asked the Board if they wanted the Ad Hoc Committee to continue. It was a Board consensus that the Ad Hoc Committee disbands for the time being.

## 8.3 Chairperson - No report

## 8.4 Superintendent and Administrative Team

Dr. Hageman informed the Board that Marlborough was invited as one of twelve school districts to participate in a Science of Reading Master Class being co-sponsored by CSDE and CAPSS. Dr. Hageman stated it's another opportunity for professional development for staff to deepen knowledge and strengthen MES programming and instruction around SOR. Dr. Hageman commented that there is no cost for the class as it's funded by ESSER funds through the CSDE. Dr. Hageman also mentioned that she has been in contact with Mike Natri, BOF Chair, around budget planning and capital planning. Mr. Natri asked Dr. Hageman if BOF members can tour the facility to see how the Capital Projects they have funded are progressing.

D. White reported that the MES Family Survey is out and will go until next Wednesday. They are in the middle of Parent/Teacher Conferences, with a mix of virtual and in-person meetings. Report cards went out on Tuesday.

## 9. Unfinished Business

9.1 School Resource Officer Update – Discussion moved to end of agenda, 13.1.

## 10. New Business

10.1 Approval of Board Meeting Dates for Calendar Year 2023

**S. Stolfi moved that the Board approve the meeting dates for calendar year 2023 as amended, 6/08 to 6/14 and 12/21 to 12/14 seconded by L. Concodello . Unanimously approved. MOTION CARRIED.**

2023 BOE meetings at 6pm, Elmer Thienes-Mary Hall School Library/Media Center

January 26	August 24
February 23	September 28
March 23	October 26
April 27	November 16
May 25	December 14
June 14	

### **10.2 Review November Financial Report**

Dr. Hageman reported MES is running at a projected surplus of \$44,378.35. Dr. Hageman noted that it is still early in the year and the bulk of the surplus is due to not staffing a fourth section in kindergarten however an additional paraeducator to support the kindergarten classes was added.

### **10.3 Discussion of a New Facilities/Operations Position for FY24**

Dr. Hageman stated this is a proposal for a new position and would like to include the new position in the FY24 Budget. The Director of Operations is a comprehensive position that includes Facilities, Maintenance, Security, Technology and Transportation. Dr. Hageman noted there are a few reasons for this new position: 1. Sustainability; right size MES organizational structure for both school Admin and Finance. The Principal, Vice Principal and Finance assistant cover the open maintenance position as well as other duties that take away from their primary goals. 2. The Building Maintainer position has been difficult to hire for in this job market. 3. Having someone wearing multiple hats covering multiple operations, the Director of Operations can fill in for other functions that are crucial to keep the building and operations running efficiently.

**11. Public Comments** – Carmen Howe, 65 Emily Road, asked when the 6<sup>th</sup> grade graduation was scheduled.

### **12. Communications**

12.1 Staff Vacancy Summary was provided

### **13. Future Meetings & Topics**

- Next tentative Policy Subcommittee meeting, Thursday, December 15, 2022, 5:30p.m.
- Next Regular Business meeting, Thursday, December 15, 2022, 6:00 p.m.

**13.1 Unfinished Business - School Resource Officer Update** – Dr. Hageman gave an update of the activity surrounding the SRO. She mentioned that the BOS had a meeting earlier this week to discuss whether the SRO position would be a twelve month position or a 180 day position. The BOS came to the decision that the SOR would be a 180 day position. Dr. Hageman reported that she and Jay Kehoe came up with a job description for the SRO. The BOE and BOS

negotiation teams came together today to discuss who will pay for the SRO. There are three options: 1. The Town pays for the position completely, 2. The BOE pays for the SRO or 3. It can be a shared cost between the Town and the BOE. Dr. Hageman also stated there are many cost sharing options. The negotiation team; Dr. Hageman, W. Skorski and P. Pabouet, wanted to get input from all BOE members relative of how to proceed on the issue of cost before they negotiated with the BOS team. The negotiation teams are meeting again on December 1<sup>st</sup>.

#### **14. Adjournment**

**A. Colantonio made a motion to adjourn the meeting at 7:34pm. Seconded by K. Barella. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte  
Board Clerk